

City of St Albans Swimming Club



Created November 2016

CoStA Shop Job Description

Role
Ordering and then selling and delivering of CoStA kit throughout the year. The role reports to the Committee Vice Chair.
Skills & Qualities <ul style="list-style-type: none">• Organisational skills• Communication skills
Main Duties <ul style="list-style-type: none">• Ordering of poolside bags and hats and storing the stock• Ensuring the website is kept up-to-date with stock availability• Collating and delivering orders received
Commitment <ul style="list-style-type: none">• Steady flow throughout the year, but busy before the start of leagues, especially before the first round of Peanuts League in May.
Benefits to Self and Club <ul style="list-style-type: none">• To maintain uniformity in kit throughout the Club.
Further Development Support <ul style="list-style-type: none">• Guidance to be provided by outgoing volunteer.

Useful Websites

Current supplier contacts:

Mailsports – alan.sales@mailsports.co.uk

Zeon – gabby@zeonsports.co.uk

Swimzi: Chris Hartley or Sam Waterfield – sam@swimzi.com

Signed:

Name:

Date: